



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 081
TRENTON, NJ 08625-0081

ANDREW J. BRUCK
Acting Attorney General

SHEILA Y. OLIVER
Lt. Governor

WILLIAM H. CRANFORD
Chief Administrative Officer

October 6, 2021
NOTICE OF JOB VACANCY
#21-343

This is a repost of vacancy announcement #21-184; previous applicants need not reapply.

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 2
(Assistant Section Chief)
SALARY: \$92,957.57 to \$134,766.35
LOCATION: Division of Law
Administrative Practice Group
Employment Counseling and Labor Section
Richard J. Hughes Justice Complex
25 Market Street, Trenton, NJ

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: The Employment Counseling and Labor Section represents all State departments and agencies in hearings at the Office of Administrative Law, as well as labor related cases in the State and federal courts. The section defends the State in all appeals related to the denial of unemployment benefits, and represents State entities and the Governor's Office of Employee Relations in grievance arbitrations and allegations of unfair labor practices filed with the Public Employment Relations Commission. The section also provides a variety of legal services to the Department of Military and Veterans Affairs, and when needed, provides advice to State entities on employment and labor related matters. The Assistant Section Chief works under the supervision of the Assistant Attorneys General in the Administrative Practice Group in Trenton, and the Section Chief of the Employment Counseling and Labor Section, to provide counsel and representation to all of the Section's clients; assist with planning and managing the supervision and operations of the Section; assign matters and supervise Deputy Attorneys General in the Section; litigate and supervise litigation, as needed; evaluate the performance of assigned Deputy Attorneys General; conduct case file reviews; and perform other duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney-at-Law in the State of New Jersey is required.

EXPERIENCE: Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If qualified, applicants must complete a Division of Law attorney application for employment, found at www.nj.gov/oag/dol-hiring. While completing the application you will be instructed to upload supporting documents including but not limited to: a resume, cover letter indicating interest in vacancy #21-343, a copy of your Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample (unedited by others), a copy of your unofficial law school transcripts (self-prepared transcripts are not accepted), and an Affirmative Action form. All items must be submitted together, in one package, on or before the closing date of November 6, 2021.

Current Division of Law employees need only submit a resume and cover letter to:

DOL.Applicant@law.njoag.gov

Current DOL employees must indicate #21-343 - Assistant Section Chief, ECL Section in the subject line.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

